

**MPLA Executive Board Meeting**

**March 23, 2016**

**3:00 p.m. Central Time**

**Zoom Videoconference**

<b>PRESENT</b>			
<b>Name</b>	<b>MPLA Position</b>	<b>Name</b>	<b>MPLA Position</b>
Eric Stroshane	President	Aubrey Madler	Leadership Institute Coordinator
Mickey Coalwell	Vice President/President Elect	Patricia Fade	Awards Chair
Annie Epperson	Past President /Admin Chair	Paulette Nelson	ND State Rep
Melanie Argo	Recording Secretary	Diana Weaver	KS State Rep
Judy Zelenski	Executive Secretary	John Crocket	NV State Rep
Anali Perry	Leadership Institute Co-Chair		
Mary Soucie	Leadership Institute Co-Chair	Tim Miller	OK State Rep
Stephen Boss	Nominating Chair/WY Rep	Brenda Hemmelman	SD State Rep
Kris Johnson	Professional Development Chair	Stephen Sweeney	CO State Rep
Ellen Fockler	Membership Chair	Robert Shupe	UT State Rep
Dan Chaney	Webmaster		

**Welcome and Call to Order/Announcements**

President Stroshane called the meeting to order at 3:02pm CST  
 CAL/MPLA conference registration is now open.

**Approve/Amend Agenda**

A MOTION was made by Johnson. SECONDED by Schupe. The amended agenda was APPROVED.

**Action Items**

- **January 25<sup>th</sup>, 2016, Executive Board meeting minutes**  
 Argo indicated error in leadership institute report –Madler met with mentors and Sullivan.

A MOTION was made by Epperson. SECONDED by Boss. The amended minutes were APPROVED.

- **Future joint conference sites:**
  - Received 2019 joint conference invitation with the New Mexico Library Association
 Need Board approval for acceptance. Discussion involved the location of the conference which has not been determined at this time and the change of the conference cycle and the effect it will have on the 2020 budget year.

A MOTION was made by Fockler to approve NMLA invitation. SECONDED by Shupe. The motion was APPROVED.

- 2021 joint conference with the Utah Library Association

Discussion involved the change of conference cycle, libraries budget years (fiscal vs. yearly), 2020 vs. 2021 UT conference. Decided to diligently budget for 2020 year and wait 18 months between conferences.

A MOTION was made by Coalwell to approve 2021 UTLA invitation. SECONDED by Shupe. The motion was APPROVED.

- **Letters of Agreement (LOA) for MPLA staff**

- Put forth by the Administrative committee and require approval for signed and contracts renewed.

Discussion was held about the similarities between last clause of the letters and duty line that states: “duties of the position may be amended during the term of appointment...” General consensus was that the last line was a welcome to give opinions/thoughts to the association in general and not to this specific document. Zelenski did note that these were last drafted in 2005-06. It was also suggested that this be discussed in the fall so that the agreements are signed before the year starts.

A MOTION was made by Weaver to approve the LOA. SECONDED by Crockett. The motion was APPROVED.

- **IRS forms**

- Non Profit tax return forms that are required every year and before the President signs them they need approval of the board.

Zelenski reviewed and prepared them and indicated that all the numbers check out. Coalwell stated a point of future discussion to moving to online filing which store information from previous years and there is an enormous benefit.

A MOTION was made by Johnson to approve the IRS forms and SECONDED by Hemmelman. The motion was APPROVED.

- **Minor MOP clean up in section 2.4**

- Proposed change Officer Reports numbers
  - Change from 1-1, 1-2, 1-3, 1-4 to O-1, O-2, O-3, O-4
- Proposed addition of the Report letters LIC
  - LIC will represent that addition of the Leadership Institute Coordinator

A MOTION to make proposed changes was made by Epperson. SECONDED by Miller. THE motion was APPROVED.

- **Ad hoc Digital Archives Committee recommendations**
  - Epperson reported that Google Drive for Non-Profits was the best solution to resolving the internal audiences and document back-up question. As for the public side, there has been a generous offer of digital space in Wyoming to support an online presence. The issue that stands is connecting the physical collection at the Denver Public Library with what is developed in an online environment. No recommendation for action required from Board at this time.
  
- **Ad hoc Strategic Planning Committee recommendations**
  - Coalwell reported that the committee was formed to explore options for a more streamlined, less resource intensive process to provide meaningful guidance for leadership for the next 5+ years.
  - After a discussion, it was decided to work with an outside facilitator and reach out to one of the original proposal companies, Sage Project Consultants, and see if they would be willing to explore an abridged or streamline process at a lower cost. Coalwell stated that they are interested but it is exploratory at this point and after meeting with them, he'll go back to the committee and report findings and a decision between another course of action or Sage will be reached and reported back at the next board meeting.

**\* President – Eric Stroshane**

- ALA NMRT Liaison

Nicole Tekulve from ALA contacted Stroshane about adding MPLA to the distribution list of new member's round table information from ALA that is sent to State and local library associations. Liaison would be responsible for sharing out information on opportunities for services, awards, scholarships, participation in new member events at ALA's annual and midwinter events. She stated that they send out 1-3 messages a month. Process would be ALA would contact MPLA annually to find out who ALA NMRT Liaison as the board rotates. Stroshane indicated that communications or membership would be the most intuitive option to take this on.

Discussion was that this was a good idea. The bulk of the work of would be forwarding information on to MPLA members. Epperson liked the idea of adding the responsibility to an already existing position and more specifically to membership chair, who then could delegate within the committee. Stroshane indicated that he was thinking communications because of the other avenues (Facebook, Twitter) that they can reach out to members but that membership does seem logical.

A MOTION was made by Johnson to have the membership chair take on the responsibility of appointing a liaison within the membership committee to receive these communications from the ALA NMRT Liaison committee that is responsible for distributing NMRT information to state and local library associations. SECONDED by Hemmelman.

Further discussion followed in reference to adding the responsibility to the MOP.

The motion was APPROVED.

**\* Executive Secretary – Judy Zelenski**

- Income/Expense report

Zelenski noted that only thing is that we are getting income (2015 conference/LI participant fees) and not a realistic outlook because of upcoming expenses.

**\* Webmaster - Dan Chaney**

- DNS renewal

Chaney noted that domain name will expire in November 2016 and time to begin renewal process which is very easy. A 9 year renewal will cost approximately \$74.00.

A MOTION was made by Boss to renew our DNS registry for 9 years at the price of approximately \$74.00. SECONDED by Johnson. The motion was APPROVED.

**\* Nominating Committee – Stephen Boss**

- VP Nominee needs

Boss reported that we have 3 candidates for the recording secretary and thanked everyone for sharing names. Unfortunately, at the time, he has had no luck with getting VP nominee. It was asked why those asked declined. Boss reported that they indicated they are either coming off a state level board or want to take a break or they are too busy with their assigned duties. If you have candidates or want to self-identify please contact Boss.

**Next Board Meeting – TBD by Doodle poll and attended via Zoom**

**Adjournment**

Stroshane called the meeting to a close at 4:26 pm CST

Respectively submitted,  
Melanie Argo  
Recording Secretary