

**Mountain Plains Library Association  
Income & Expense - Budget vs. Actual**

2012 through 11-16-12

NOTES

**INCOME**

Cash Reserve		*Contingency if needed to balance budget. Historically has not been used.
Conference		
	Seed Money Returned	Tri-Conference not anticipating need seed money
	Conference - Other	NE Conference revenue/ 2013 conference will be paid in 2014
Total Conference		
Dues		
	Checks	
	PayPal	
Total Dues		
Fundraising		
	Friends of Leadership Institute	
	<b>Donations</b>	Suggest adding "Donations" line for unspecified donations
	<b>Special Projects</b>	Suggest adding "Special Projects" line for donations such as BWI's
	Fundraising - Other	
Total Fundraising		
Interest		Interest rates keep going down!
Jobline		
Leadership Institute		
	Innovative Interfaces	
	Participant Fees	
	Sponsorships	
Total Leadership Institute		
Newsletter		
	Advertising	
Total Newsletter		

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**INCOME**

**EXPENSE**

Audit  
Booth  
Committees

Review in 2013 by committee - usually budget \$300 for these  
Will do photo displays for each state rep + boxes

Administration  
    Conference Calls  
    Administration - Other  
Total Administration

Awards  
Communication Committee  
Leadership Institute Committee  
Membership Committee  
Nominating Committee  
Professional Development Grants  
    Conference Calls  
Total Prof Development Grants

Total Committees

Conference Expense

Conference Seed Money  
Conference Expense - Other

\*Don't anticipate using it  
Expense includes two receptions at conference - New Members & LI +Professional dev

Total Conference Expense

Dues/Subscriptions

ALA chapter dues

Exec Sec Salary FICA Medicare

Executive Secretary Salary  
FICA 7.65% of salary

\$11850 2012 salary + 3% increase)

Total Exec Sec Salary FICA Medicare

Executive Board

Conference Calls  
Recognition  
Travel

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**INCOME**

Total Executive Board

Fundraising Expense

Insurance - Bond

Leadership Institute Expense

Institute Facilitator

Leadership Institute - Misc

Travel

YMCA of Rockies

(\*2012 YMCA includes \$4425 deposit for 2014)

Institute Coordinator

(\$5000 total spread over two years)

Leadership Institute Expense - Other

Total Leadership Institute Expense

MemberClicks

Miscellaneous Expense

Bank Charges

Miscellaneous Expense - Other

Total Miscellaneous Expense

Newsletter Ad Commissions

**\*\*Clarify - total revenue brought in or just first insertion**

Newsletter Editor

Office Supplies

Portal Administrator

Registration for 2013 conference shouldn't exceed \$200

Postage

\*Mailing the booth boxes to each state

President-Travel

Prof Dev Grant Awards

CE Preconference Grants

Mini-Grants - ***Line to be deleted***

Regular Grants

Regular & mini-grants now one budget line

Total Prof Dev Grant Awards

Reconciliation Discrepancies

Telephone

Will request final payment for DSL in Dec

Web Hosting

Webmaster

\*Includes 3% increase

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Cash Reserve  
Conference

Seed Money Returned  
Conference - Other

Total Conference

Dues

Checks  
PayPal

Total Dues

Fundraising

Friends of Leadership Institute  
**Donations**  
**Special Projects**  
Fundraising - Other

Total Fundraising

Interest

Jobline

Leadership Institute

Innovative Interfaces  
Participant Fees  
Sponsorships

Total Leadership Institute

Newsletter

Advertising

Total Newsletter

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 Booth  
 Committees

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     Conference Calls  
     Administration - Other  
 Total Administration

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 Leadership Institute Committee  
 Membership Committee  
 Nominating Committee  
 Professional Development Grants  
     Conference Calls  
 Total Prof Development Grants

Total Committees

Conference Expense

Conference Seed Money  
 Conference Expense - Other      Development \$300 prize

Total Conference Expense

Dues/Subscriptions

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Executive Secretary Salary  
 FICA 7.65% of salary

Total Exec Sec Salary FICA Medicare

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Leadership Institute Expense - Other

Total Leadership Institute Expense

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Miscellaneous Expense

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Miscellaneous Expense - Other

Total Miscellaneous Expense

Newsletter Ad Commissions

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Office Supplies

Portal Administrator

Postage

President-Travel

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