

4. SECTIONS AND INTEREST GROUPS

Sections

General

1. Sections may be formed by a minimum of 30 MPLA members engaged in the same general field of librarianship or with similar general interests, upon approval of their petition by the Board of Directors.
2. Each Section Chair is a member of the Board of Directors and the Conference Planning Committee. The Chair may designate a proxy, preferably a member of the section, if the Chair is unable to attend a Board of Directors or Conference Planning Committee meeting.
3. Current Sections are

Academic

()

Children's and School

(1948)

Government Documents

(5/5/90)

New Members Round Table

()

Preservation, Archives, and Special Collections

(9/26/87; name change 1996)

Public Library/Trustee

(1949; Trustees added 1987)

State Agency, Cooperatives & Systems

(name changed 5/14/88)

Technical Services

(formerly Cataloging, 1948)

Officers

Sections may elect such officers as they deem necessary, but including at least a Chair, and Vice-Chair/Chair-Elect. The position of Secretary is optional, and may be appointed by the Chair. Section officers must be individual members in good standing of MPLA. (Board of Directors, 10/25/00)

Nominating Committee

1. Each Section Chair should appoint a Nominating Committee consisting of the

Vice-Chair/Chair-Elect as the Chair and at least two members within two months after the annual conference. The Nominating Committee should select at least two nominees for each office, obtain the consent of the nominees, verify their membership in MPLA, and, with the approval of the Section Chair, submit the nominations to the Chair of the Association Nominating Committee no later than five months prior to the first date of the annual conference. Biographical data is to be included.

2. Additional nominations may be made by petition signed by not fewer than five section members and filed with the Executive Secretary no later than five months before the first date of the annual conference. The petition should specify the Section and office for which the candidate is being nominated. Write in candidates will not be counted.
3. The Nominating Committee (or the Executive Secretary in the event of additional nominations by petition) should make sure that nominees for Section Chairs understand when the Association will and will not pay transportation to Board of Directors meetings in the event of their election.

(May 1978; April 1995; Jan. 1996; April 1997; July 2000; December 2001)

Interest Groups

General

1. Interest groups are created to promote the Association's mission to better serve librarian interests in specialized activities of librarianship not adequately served by the established sections. They are considered less integral to the permanent organizational structure of the Association and may be more transitory as professional interests and issues change.
2. Interest groups may be formed upon petition to the Interest Group Coordinator (the immediate Past President), who will carry the petition to the Board of Directors for action. At least 20 MPLA members must sign the petition, signifying by their signatures their intention of becoming charter members.
3. Current Interest Groups are None at present

Officers

1. Interest Groups are considered relatively informal units, but should provide for the election of officers necessary to maintain interest and continuity in the work of the group. These officers must be individual members in good standing of MPLA.
2. Officers or representatives of interest groups are not members of the Board of Directors and do not receive reimbursement for travel expenses to conferences or board meetings. They may, however, attend board meetings and report to the board on significant issues, but do not receive reimbursement for travel expenses to board meetings unless invited by the President to attend.
3. Officers are expected to provide programming at annual conferences and are encouraged to submit news and articles to the *MPLA Newsletter* editor.

Elections

Elections for group officers may occur as part of the MPLA nomination and election process or may be conducted as part of a business meeting at an annual conference.

(Jan. 1996; July 2003)

Section Chairs

General

1. Each Section Chair is a member of the Board of Directors and of the annual Conference Planning Committee.
2. Action contemplated by a Section affecting the Association as a whole must be coordinated in advance with the President or Board of Directors and may need the consideration of the entire membership.
3. Section Chairs delinquent in their MPLA dues payment after written reminder notification by the Executive Secretary are subject to removal and replacement by appointment of the Board of Directors from among other members of the Section.

Post-Conference Duties and Activities

1. Attend post-conference Board of Directors meeting.
2. Appoint Section Nominating Committee of at least three members (including chair) to select candidates for next year's officer positions. At least two candidates should be nominated for each position.
3. Appoint any other necessary Committees and their Chairs.
4. Serve on the Conference Planning Committee, formulating plans for the next annual conference, contacting possible speakers, preparing survey forms, initiating new programs, etc.

Pre-Conference Duties and Activities

1. Keep President informed of major Section activity for purposes of Board of Directors information and decisions.
2. Finalize program plans, if any, with the Conference Planning Committee. Notify Program Chair of speakers sought or confirmed, honoraria envisioned, plus other anticipated expenses of any program meetings sponsored solely by the Section.
3. Notify the Program Chair no later than four months prior to the annual conference of specific requirements for Section meetings, if any, including.
 - a. Size and type of room.
 - b. Meals.

- c. Special requirements (mike, projector, podium, computer, modem, etc.).

Conference Duties and Activities

1. Conduct all Section meetings, including announcement of ballot results for new Section Officers.
2. Provide Association Recording Secretary with names and addresses of new officers immediately following Section meetings.
3. Attend Board of Directors meetings held in conjunction with the annual conference.

(May 1978; April 1995; July 2003)

Academic Section Bylaws

(Revised October 2000)

Article I. Name.

The name of this section shall be the Academic Section of the Mountain Plains Library Association.

Article II. Purpose.

The Purposes of the Academic Section are to

- A. Support the Association in accomplishing its objectives.
- B. Promote cooperation among academic libraries in the Mountain Plains Library Association.
- C. Promote academic libraries and librarianship.
- D. Promote scholarship and research among MPLA's librarians by sponsoring an annual Professional Forum.

Article III. Membership.

Any MPLA member interested in academic libraries may become a member of the section in compliance with the Association's rules for membership and dues.

Article IV. Officers and Duties.

Section 1.

The section shall be governed by a chairperson ~~and~~ vice chair/chair elect, ~~secretary/treasurer and past secretary/treasurer.~~ These officers shall be elected by mail ballot and the results announced at the annual section meeting held in conjunction with the association. **The position of secretary shall be optional, and if needed, shall be appointed by the chairperson.** The term of office shall begin with the last Board of Directors meeting at the annual conference and end with the first Board meeting the following conference.

Section 2.

- A. The chairperson shall be the chief administrative officer of the section.

- B. The chairperson shall preside at all meetings.
- C. He/she shall appoint committees as are provided in the association's constitution and are deemed necessary by the section and shall serve as chair of the sections's Conference Planning Committee.
- D. He/she shall perform other such duties that normally pertain to the office of chairperson.

Section 3.

- A. The vice chair/chair elect shall preside in the absence of the chairperson, and shall undertake all responsibilities of the chairperson in his/her absence.
- B. The vice chair/chair elect upon the completion of the chairperson's term of office shall succeed to the office of chairperson.
- C. The vice chair/chair elect shall serve as a member of the section's Conference Planning Committee and as chair of the Professional Forum Committee. The vice chair/chair elect shall appoint jurors to review papers submitted to the Professional Forum and shall conduct the Professional Forum. **The vice chair/chair elect shall serve as chair of the section nominating committee.**

~~Section 4.~~

~~The secretary/treasurer shall handle financial matters, keep minutes of section meetings, and shall keep records deemed necessary. He/she shall serve on the Professional Forum Committee.~~

~~Section 5.~~

~~The past secretary/treasurer shall serve on the Professional Forum Committee and shall be responsible for all publicity relating to the Forum, receiving papers submitted for the Forum, and facilitating the juried review of papers.~~

Section 6.

The **four- two** officers together shall constitute a Board of Directors which shall undertake administrative responsibilities pertaining to the activities of the section.

Article V. Meetings.

Section 1.

Meetings of the Academic Section, including the Professional Forum, shall be held in conjunction with meetings of the Mountain Plains Library Association.

Section 2.

Special meetings of the section may be called by the chairperson when desirable.

Article VI. Committees.

Section 1.

The Nominating Committee, appointed by the vice chair, shall select candidates to run for election as section officers and inform candidates of the responsibilities of section offices. **The committee shall consist of three members: the vice chair/chair elect who will chair the committee, and two other members who are appointed by the section chairperson.**

Section 2.

The Conference Planning Committee shall plan, arrange for, and conduct all meetings sponsored by the section in association with the MPLA annual conference. The committee shall be chaired by the section's chairperson and shall further be comprised of the vice chair/chair elect, ~~secretary/treasurer~~, and other members of the section appointed by the Chairperson. The Conference Planning Committee shall work closely with the appropriate officers of state associations in planning and conducting programs.

Section 3.

The Professional Forum Committee shall plan for and conduct the section's professional forum. The committee will be chaired by the vice chair/chair elect and shall further be comprised of the ~~secretary/treasurer, past secretary/treasurer~~, and other members of the section as deemed appropriate by the vice chair/chair elect.

Article VII. Nominations.

Section 1.

The nominating committee, appointed by the chairperson, shall present a written slate of nominees for the office of vice chair/chair elect. ~~and secretary/treasurer.~~

Section 2.

The Executive Secretary of the Mountain Plains Library Association shall be responsible for counting all ballots. The chairperson of the section will announce the individuals with the majority of votes cast as officers for the new year.

Article VIII. Amendments.

These Bylaws may be amended by a 2/3 vote of those attending the annual business meeting or those voting in a mailed ballot. The voting shall be restricted to the current membership of the Academic Section.

Article IX. Rights and Privileges.

Section 1.

All members of the section shall have the right to vote on section business.

Section 2.

Any member of the section may hold office and/or serve on section committees.

Children's and School Section Bylaws (Revised December 2001)

Article I. Name.

The name of this section shall be the Children's and School Section of the Mountain Plains Library Association.

Article II. Purpose.

The purposes of the Children's and School Section shall be to

- A. Support the Association in accomplishing its objectives.
- B. Focus attention on library services for children both in public and school library settings.
- C. Provide opportunities for continuing education in the field of librarianship for children.
- D. Inspire an awareness of and a commitment to children's services among all library professionals.

Article III. Membership.

Any active MPLA member interested in children's and/or school library service may become a member of the section in compliance with the Association's rules for membership and dues.

Article IV. Officers and Duties.

Section 1.

The section shall be governed by a chairperson, and a vice chairperson. These officers shall be elected by a mailed ballot; results of that election will be announced at the annual section meeting held in conjunction with the Association's conference.

Section 2.

Section officers shall assume office after the annual section meeting following their election and shall serve until the conclusion of the next annual section meeting.

Section 3.

Section officers shall perform duties usually attached to these offices and others outlined in this article or approved by the Board of Directors.

- A. The chairperson shall be the chief administrative officer of the section.
- B. The chairperson shall preside at all section meetings.
- C. He/she shall appoint committees deemed necessary for the section.
- D. He/she shall be the Children's and School Section representative on the MPLA Board of Directors.
- E. The vice chairperson shall preside in the absence of the chairperson and shall undertake all responsibilities of the chairperson in his/her absence including representation at MPLA Board of Directors meetings.
- F. The vice chairperson shall chair the section's membership committee.
- G. Upon completion of the chairperson's term of office, the vice chairperson shall succeed to the office of chairperson.
- H. A note taker will be designated by the Chairperson at each meeting to keep minutes. The note taker will send a copy of the minutes to the officers of the section within one month of the meeting. Financial matters of the section will be handled by the MPLA Executive Secretary.

Section 4.

These two officers and the retiring section chairperson shall comprise the executive committee for the section. This committee shall conduct the affairs of the Children's and School Section between annual business meetings.

Section 5.

If the chairperson resigns, the vice chairperson will assume the office. If any other officer resigns during his/her term of office, the chairperson shall appoint a successor to serve until the next regular election.

Article V. Meetings.

Section 1.

Meetings of the Children's and School Section shall be held in conjunction with the meetings of the Mountain Plains Library Association. The meeting notification will appear in the official MPLA conference newsletter.

Section 2.

Special meetings of the section may be called by the chairperson when required.

Article VI. Committees.

The chairperson shall appoint such committees to carry on the work of the section as the executive committee, or the section, may authorize or deem necessary. All committee appointments conclude with the term of office of the chairperson. The chairperson shall serve as an ex-officio member of all committees except the nominating committee.

Article VII. Nominations.

Section 1.

~~A nominating committee, consisting of not fewer than three members and including the outgoing chairperson, shall be appointed by the chairperson to prepare a written slate of nominees for the office of vice chairperson. The retiring section chairperson shall chair the nominating committee.~~ **A nominating committee, consisting of not fewer than three members and including the outgoing chairperson, shall be appointed by the chairperson to prepare a written slate of nominees for the office of vice-chairperson. The retiring section chairperson shall chair the nominating committee.**

Section 2.

The executive secretary of MPLA shall be responsible for preparing, distributing, and counting all ballots. **Write in candidates will not be counted.** The section chairperson will announce the election results at the annual section meeting. A simple majority is required for election.

Article VIII. Amendments.

These by-laws may be amended by a 2/3 vote of those attending the annual

business meeting provided the proposed amendment has been mailed to each member thirty (30) days preceding the meeting. The voting shall be restricted to the current membership of the Children's and School Section.

Article IX. Rights and Privileges.

Section 1.

All members of the section shall have the right to vote on section business.

Section 2.

Any member of the section may hold office and/or serve on section committees.

Article X. Finances.

Government Documents Section Bylaws

(Approved September 1990; Revised October 2002)

Article I. Name.

The name of this body shall be the Government Documents Section of the Mountain Plains Library Association. This official abbreviation shall be MPLA GOVDOC.

Article II. Purpose.

The purpose of this section is to promote the use of government (local, state, federal, foreign national and international) publications, to share information about documents librarianship, and to disseminate government information.

Article III. Membership.

Section 1.

Any individual member of MPLA may become a member of GOVDOC.

Section 2.

No dues other than those assessed by MPLA will be collected.

Section 3.

The membership, fiscal and conference years shall be the same as those of MPLA.

Article IV. Officers.

Section 1.

The officers of MPLA GOVDOC shall be the Chair and the Chair-Elect. Section officers must be in good standing with MPLA. A note taker will be designated by the chair from the membership at each meeting to take minutes. The note taker will send a copy of the minutes to the officers of the section. Financial matters of the section will be handled by the MPLA Executive Secretary.

Section 2.

The officers shall be elected from the membership of the Section and shall be

elected to serve one year terms. The Chair-Elect serves two years, one year as Chair-Elect and the following year as Chair. Terms of the office begin at the last Board of Directors meeting at the MPLA Annual conference.

Section 3. Duties of the Officers

1. The Chair shall preside at all meetings of the Section, serve as Chair of the Program Planning Committee for the Annual MPLA Conference program, appoint subcommittees as necessary, submit an annual report to the MPLA Executive Secretary, and attend meetings of the MPLA Board as a full voting member.
2. The Chair-Elect shall assist the Chair, solicit nominations, and assume the duties of the Chair of the Section in the absence ~~or resignation~~ of the Chair.

Section, 4 Resignations

- 1. If the chair resigns, the Chair-Elect shall serve as Chair for the remainder of that term, in addition to his/her full term.**

Should the Chair-Elect resign during his/her term, the Chair shall:

- 1. Appoint a successor to serve until the next election, or**
- 2. Following the next election, appoint the newly elected Chair-Elect as Chair or**
- 3. Serve another term as Chair.**

(November, 2003)

Article V. Meetings.

Section 1.

The annual meeting of GOVDOC shall be held at the time and place of the annual conference of MPLA. A secretary or note taker will be asked to volunteer or will be selected from among the MPLA GOVDOC members at the annual meeting. The minutes of the meeting will be submitted to the MPLA GOVDOC Chair and MPLA GOVDOC members within a month after the annual MPLA Conference. Submission electronically via e-mail or related means is the preferred means of dissemination. Members who do not have e-mail or who have other reasons for wishing the minutes in another format may request that a hard copy of the minutes be mailed or faxed to them, provided the members also supply the mailing address

or fax number to which minutes should be sent.

Section 2.

Special meetings of the GOVDOC members may be called by the chair of GOVDOC with prior written notification to the members.

Section 3.

A quorum shall consist of those members in attendance at an announced meeting.

Article VI. Executive Board

Section 1.

The Executive Board of MPLA GOVDOC shall consist of the elected officers, Chairpersons of appointed subcommittees and the immediate past Chair.

Section 2.

The Executive Board shall meet as necessary to conduct the business of the Section.

Article VII. Nominations and Elections.

Section 1.

The elections shall be held prior to the Annual meeting. GOVDOC ballots will be mailed to section members with MPLA ballots.

Section 2.

Candidates for office may be nominated by any member of the Section, members may nominate themselves, or the chair elect will solicit persons to run for office. Nominations shall be made to the Chair-Elect and shall fall within the time frame as prescribed by MPLA.

Article VIII. Amendments.

These Bylaws may be amended by the 2/3 vote of those attending the Business Meeting, providing the proposed Amendment has been mailed to members thirty (30) days preceding the meeting. The voting at the Business Meeting shall be the current membership of GOVDOC.

New Members Round Table Section Bylaws

(Revised October 2000)

Article I. Name.

The name of this section shall be the New Members Round Table. This is a constituent division of the Mountain Plains Library Association (MPLA) and a regional affiliate of the American Library Association's New Members Round Table.

Article II. Purpose.

The object of this section shall be to promote library service of the highest quality for all present and potential users of libraries in the Mountain Plains region and to further the development of librarians, trustees, and library employees in the Mountain Plains Region. More specifically, the purposes of the organization shall be

1. to aid the younger librarian in the MPLA area to orient himself to his profession and to encourage his participation in state and regional professional organizations,
2. to promote the greater involvement of younger librarians in the development of library service and librarianship in the MPLA area, and
3. to assist in the recruitment of qualified persons for the profession.

Article III. Membership.

Membership shall be open to those members of the Mountain Plains Library Association who have been employed in the Mountain Plains area ten years or less, or who are less than 35 years of age. Students in library school are also eligible for membership, upon joining MPLA.

Article IV. Officers.

Section 1.

The officers shall be 1) Chair and 2) Vice-Chair, who is the Chair-elect.

Section 2.

All offices shall be held from annual conference to annual conference.

Section 3.

These officers shall perform duties usually attached to these offices and others outlined in this article or approved by the NMRT Executive Board.

- a. The Chair shall conduct all meetings and appoint the standing and special committees and the American Library Association Liaison Officers. He shall be an ad-hoc member of each committee except the nominating committee.
- b. The Vice-Chair shall perform the duties of the Chair in his absence, and shall be the chair of the nominating committee.

Section 4.

If an officer resigns during his term of office, the chair shall appoint a successor to serve until the next regular election. Should the Chair resign, the Vice-Chair shall become Chair and shall appoint a successor to serve as Vice-Chair until the next general election.

Section 5.

A nominating committee of not less than three members of the Round Table appointed by the Chair shall choose a slate of officers and file this slate with the MPLA Executive Secretary not less than two months prior to the annual meeting.

- a. The MPLA Executive Secretary shall, not less than one month prior to the annual meeting, mail ballots to all members eligible to vote. These ballots will allow for write-in votes for each office. Ballots shall be returned to the MPLA Executive Secretary for tabulation.
- b. A majority of those voting is required for election.
- c. Results of the election will be made known to the membership at the next annual meeting.
- d. Candidates elected will assume their offices at the end of this meeting.

Article V. Meetings.

Section 1.

Regular Business meetings will be scheduled during each MPLA conference. Other meetings shall be held on the call of the chair provided that at least one month's written notice shall be given to the membership.

Section 2.

Those who attend the meeting, provided it is a meeting that has been properly called, shall constitute a quorum.

Article VI. Executive Board.

Section 1.

The Executive Board shall consist of the officers. It shall conduct the affairs of the Round Table between annual business meetings.

Section 2.

Meetings of the Executive Board shall be held on the call of the Chair provided that at least one month's written notice shall be given to all members of the Executive Board.

Section 3.

A majority of the members of the Executive Board shall constitute a quorum.

Article VII. Committees.

Section 1.

The only standing committees shall be the Nominating and Membership Committees.

Section 2.

Special committees shall be authorized and discharged by the NMRT Executive Board.

Section 3.

The Section Chair shall be an ad-hoc member of each committee except the Nominating Committee.

Article VIII. Finances.

Section 1.

Any funds accrued by the section will be deposited with the MPLA Executive Secretary.

Section 2.

Withdrawal of funds can be made only at the request of the Chair with the majority approval of the NMRT Executive Board.

Section 3.

Usage of funds shall be at the discretion of the NMRT Executive Board.

Article IX. Delegate Representation.

The Section Chair will represent the Section on the MPLA Board of Directors.

Article X. Dissolution.

When the New Members Round Table Section of MPLA, or MPLA itself is dissolved or discontinued for whatever reason, all of this Section's records and assets shall be distributed to the MPLA Board of Directors, if still in existence, or to the American Library Association's New Members Round Table as qualified under Section 501 (c) (3) of the Internal Revenue Code. No funds shall inure to the benefit of any individual member or nonmember.

Article XI. Parliamentary Authority.

The latest edition of *Robert's Rules of Order* shall govern this Section in all cases to which they are applicable and in which they are only consistent with these bylaws or any special rules of order that this Section may adopt or with the bylaws of MPLA.

Article XII. Amendments.

These bylaws can be amended by a two-thirds vote of the members present at a regular meeting if the proposed amendments have been mailed to each member at least one month preceding the meeting.

Preservation, Archives, and Special Collections Section Bylaws

(Adopted 1990, Revised 1996; 2001)

Article I. Name.

The name of the section shall be the Preservation, Archives, and Special Collections Section of the Mountain Plains Library Association.

Article II. Purpose.

The Purposes of the Preservation, Archives, and Special Collections Section are to

1. Support the Association in accomplishing its objectives.
2. Promote interest in Preservation, Archives, and Special Collections in order to further cooperation in these areas among libraries in the Mountain Plains region.
3. Provide continuing education opportunities in the areas of Preservation, Archives, and Special Collections for Association and Section members.

Article III. Membership.

All MPLA members interested in Preservation, Archives, and Special Collections may become a member of the Section in compliance with the Association's rules for membership and dues.

Article IV. Officers and Duties.

Section 1. Officers.

The Section shall be governed by a Chairperson and Vice Chairperson/Chair Elect. These officers shall be elected by a mailed/e-mailed ballot and the results will be announced at the first business meeting of the Section at an MPLA Conference and at the first Executive Board meeting held at the same MPLA Conference.

Section 2. Chairperson.

The Chairperson shall be the chief administrative officer of the Section and shall serve for one year. The Chairperson shall preside at all meetings. He/she shall appoint committees as are provided in the Association's constitution and are deemed necessary by the Section. He/she shall perform other such duties that normally pertain to the office of Chairperson.

Section 3. Vice-Chairperson/Chair Elect.

The Vice Chairperson/Chair Elect shall preside in the absence of the Chairperson, and shall undertake all responsibilities of the Chair in his/her absence. The Vice Chairperson upon the completion of the Chairperson's term of office shall succeed to the office of Chairperson. The Vice Chairperson shall serve as the Chair of the Nominating Committee for the Section.

Section 4. Note taker.

A note taker will be designated by the Chairperson at each meeting to keep minutes. The note taker will send a mail/e-mail copy of the minutes to the Chairperson within one month of the meeting.

Section 5. Executive Board.

The two officers together shall constitute an Executive Board which shall undertake administrative responsibilities pertaining to the activities of the Section.

Article V. Meetings.

Section 1.

Meetings of the Preservation, Archives, and Special Collections Section shall be held in conjunction with the conferences of the Mountain Plains Library Association.

Section 2.

Special meetings of the Section may be called by the Chairperson when desirable to do so.

Article VI. Committees.

The Chairperson shall appoint such committees to carry on the work of the Section as the Executive Board or the Section may authorize, when he/she deems it necessary.

Article VII. Nominations.

Section 1.

A Nominating Committee, appointed by the Chairperson, shall present a written slate of nominees for the office of Vice Chairperson/Chair Elect to the Association's Nominating Committee by the deadlines determined by the Association's Nominating Committee.

The Nominating Committee will consist of no fewer than three individuals, and will be chaired by the Vice Chair/Chair Elect of the Section.

Section 2.

The Executive Secretary of the Mountain Plains Library Association shall be responsible for counting all ballots.

The Chairperson of the Section will announce the individuals with the majority of votes cast as officers for the new year. This announcement shall be made at the first business meeting of the Section at an MPLA Conference and at the first Executive Board Meeting held at the same Conference.

Article VIII. Amendments.

Section 1.

Proposed changes to the bylaws may be presented by the Chairperson to the membership of the Section at the annual meeting, or by mail/email 21 days in advance of a ballot deadline.

Section 2.

These bylaws may be amended by a 2/3rds vote of those attending the annual business meeting or those voting by mailed/e-mailed ballot. The voting shall be restricted to the current membership of the Preservation, Archives, and Special Collections Section.

Section 3.

The Chairperson of the Section or the Executive Secretary of MPLA shall be responsible for counting all the ballots.

The Chairperson of the Section will announce the results of the voting in the

MPLA Newsletter and at the first Executive Board Meeting held after the voting has taken place.

Article IX. Rights and Privileges.

Section 1.

All members of the section shall have the right to vote on Section business.

Section 2.

Any member of the Section may hold office and/or serve on Section committees.

Public Library/Trustee Section Bylaws

(Approved 1984)

Article I. Name.

The name of this section shall be Public Library/Trustee; this is a constituent division of the Mountain Plains Library Association (MPLA).

Article II. Purpose.

The purpose of the Public Library/Trustee Section shall be.

1. To support the Association in accomplishing its objectives.
2. To promote interests and participation in the improvement and expansion of public library service.
3. To act as a forum for common concerns and interest of public librarians and trustees.
4. To act as a body for action or expression of its membership.

Article III. Membership.

Membership shall be open to members of MPLA in compliance with the Association's rules for membership.

Article IV. Officers.

Section 1.

The officers shall be (1) Chair, (2) Vice-Chair, who is Chair-Elect, and (3) Secretary-Treasurer.

Section 2.

- a. Officers must be members of MPLA.
- b. The offices of Vice-Chair and Secretary-Treasurer shall be elected annually by mail ballot. The MPLA Executive Secretary shall be responsible for counting of all ballots. A majority is required for election.
- c. The results of the election shall be announced at the Public Library/ Trustee

Section business meeting held in conjunction with the MPLA annual conference.

- d. The immediate past Vice-Chair shall succeed to the office of Chair and the newly elected Vice-Chair and Secretary-Treasurer shall assume their duties at the close of the annual business meeting. The term of office shall expire at the end of the next MPLA conference business meeting.

Section 3.

The officers shall perform duties usually attached to these offices and others outlined in this article or approved by the Section's Executive Committee.

The Chair shall conduct all meetings. He shall be the Public Library/Trustee Section Representative on the MPLA Executive Board and ex-officio member of all Section committees, except the Nominating Committee.

The Vice-Chair shall perform the duties of Chair in his absence and shall be Chair of the Membership Committee. Upon completion of his term of office, the Vice-Chair shall succeed to the office of Chair.

The Secretary-Treasurer shall maintain all records and dispense funds.

Section 4.

If an officer resigns during his term of office, the chair shall appoint a successor to serve until the next regular election. If the Chair resigns, the Vice-Chair shall serve as Chair.

Article V. Meetings.

Section 1.

There shall be one business meeting a year held at the time of the MPLA conference. Notice for the business meeting shall be given with the call for conference in the Association's newsletter.

Section 2.

Other meetings shall be called by the Chair upon approval of the Executive Committee. One month prior notice shall be mailed to the membership by the Secretary-Treasurer.

Section 3.

A quorum shall consist of ten percent of the Section's membership.

Section 4.

Presentations of speakers, discussion groups, workshops and similar programs shall not require a quorum.

Article VI. Executive Committee.

Section 1.

The Public Library/Trustee Section Executive Committee shall consist of the officers and the immediate past Chair. The Executive Committee shall conduct the affairs of the Section between annual business meetings.

Section 2.

Meetings of the Executive Committee may be called by the Chair with ten days prior notice required. The Secretary-Treasurer shall notify the Committee members.

Section 3.

A quorum shall consist of three members of the Executive Committee.

Article VII. Committees.

Section 1.

Standing and special committees shall be authorized and discontinued by the Section's Executive Committee. A committee's composition, method of membership selection, duties, and any other requirements such as funds shall be established by the Section Chair.

Section 2.

A Nominating Committee of not less than three members of the Section shall be appointed by the Section Chair to choose a slate of officers. The Section Chair may not be a member of the Nominating Committee. The Committee shall submit at least two names for each of the offices of Vice-Chair and Secretary-Treasurer.

Section 3.

The Chair shall be ex-officio member of all committees, except the Nominating Committee.

Section 4.

The Vice-Chair shall be the Chair of the membership committee.

Article VIII. Finances.

Section 1.

The Public Library/Trustee Section by vote of the Section membership may assess each member a certain amount above the regular MPLA dues.

Section 2.

Monies collected from Section dues assessment will be deposited with the MPLA Executive Secretary who will maintain a separate accounting of such funds.

Section 3.

The Section may request funds to be allocated by the Executive Board of MPLA for sectional administrative expenses and special projects during the annual budget allocation process.

Section 4.

Section funds may be expended by authorization of the Section Chair only.

Section 5.

Section program expenses for the annual conference shall be allocated from the conference budget. Program requests must be approved by the overall MPLA Conference Chair (MPLA Vice-President).

Article IX. Parliamentary Authority.

The latest edition of *Robert's Rules of Order* shall govern this Section in all cases to which they are applicable and in which they are only consistent with these Bylaws or any special rules of order that this Section may adopt or with the Bylaws of MPLA.

Article X. Amendments.

These Bylaws may be amended by a two-thirds vote of the members present at a regular meeting if the proposed amendments have been mailed to each member 30 days preceding the meeting. The Secretary-Treasurer shall mail the proposed amendments to the Section membership.

State Agency, Cooperatives & Systems Section Bylaws

Article I. Name.

The name of this section shall be the State Agency, Cooperatives & Systems Section of the Mountain Plains Library Association (MPLA).

Article II. Purpose.

The purpose of the State Agency, Cooperatives & Systems shall be to

- A. Support the Association in accomplishing its objectives.
- B. Act as a forum for ideas among agencies and individuals with state-wide or regional responsibilities.
- C. Promote continuing education, library development, resource sharing, and inter-agency cooperation among libraries in the mountain plains region.

Article III. Membership.

Membership shall be open to interested members of MPLA in compliance with the Association's rules for membership.

Article IV. Officers.

1. The officers of the Section shall be the Chair, Vice-Chair who is Chair-Elect, and Secretary/Treasurer.
 - a. Officers shall be members of MPLA.
 - b. The offices of Vice-Chair and Secretary-Treasurer shall be elected annually by mail ballot, with a majority required for election. The MPLA Executive Secretary shall be responsible for counting of all ballots.
 - c. The results of the election shall be announced at the annual business meeting.
 - d. At the close of the annual business meeting the Vice-Chair shall succeed to office of Chair and the newly elected Vice-Chair and Secretary-Treasurer shall assume office. The term of each office shall be from annual meeting to the next annual meeting.
2. The officers shall perform the duties usually attached to these offices and others

outlined in this article and in the MPLA Manual of Procedure.

- a. The Chair shall conduct all meetings. He/she shall be the Section Representative on the MPLA Executive Board and ex-officio member of all committees, except the Nominating Committee.
- b. The Vice-Chair shall perform all duties of the Chair in his/her absence and shall be Chair of the Membership Committee.
- c. The Secretary-Treasurer shall maintain all records of the Section.
- d. If an officer resigns during his/her term of office, the Chair shall appoint a successor to serve until the next election.
- e. If the Chair resigns, the Vice-Chair shall serve as Chair for the remainder of that term, in addition to his/her full term.

Article V. Meetings.

1. There shall be one annual business meeting held at the time of the MPLA conference. Notice for this meeting shall be given with the call for conference in the Association's Newsletter.
2. Other special meetings may be called by the Chair, with approval of the Executive Committee. Notice of such a meeting shall be mailed to the membership 45 days in advance of the meeting.
3. A quorum shall comprise ten percent of the Section's membership. Presentations of speakers, workshops, and similar programs shall not require a quorum.
4. Minutes shall be kept for all business meetings of the Section, which shall include the time and place of meeting and a record of voting and other official actions taken.

Article VI. Executive Committee.

1. The State Agency, Cooperatives & Systems Section Executive Committee shall comprise the current officers and the immediate Past-Chair.
2. The Executive Committee shall conduct the affairs of the Section between annual business meetings.
3. Meetings of the Executive Committee may be called by the Chair with ten days notice required.

4. A quorum shall comprise three members of the Executive Committee.

Article VII. Committees.

1. Standing Committees shall be established and discontinued by the Section membership.
2. Special committees may be established and discontinued by the Executive Committee.
3. All committee appointments shall be made by the Section Chair.
4. A Nominating Committee of not less than three members of the Section shall be appointed by the Chair to choose a slate of officers for the annual election. The Committee shall submit at least two names for the offices of Vice-Chair and Secretary-Treasurer.

Article VIII. Finances.

1. The Section may request funds to be allocated by the Executive Board for administrative expenses and special projects during the annual budget allocation process.
2. Section funds may be expended by authorization of the Chair only.
3. Section program expenses for the annual conference shall be allocated from the conference budget. Program requests must be approved by the MPLA Conference Chair. (MPLA Vice-President)

Article IX. Parliamentary Authority.

The latest edition of *Robert's Rules of Order* shall serve as the authority for governance and procedure for all cases not covered by these Bylaws or the MPLA Manual of Procedure.

Article X. Amendments.

These Bylaws may be amended by a two-thirds vote of those present at the annual business meeting providing that the proposed amendments have been mailed to each Section member at least 30 days prior to the meeting.

Technical Services Section Bylaws
(Revised October 2002)

Article I. Name.

The name of this section shall be the Technical Services Section of the Mountain Plains Library Association.

Article II. Purpose.

The purpose of this section shall be to contribute to library service in the Mountain Plains region through the promotion of activities in the fields of library resources and technical service by the interchange of ideas and discussion of problems of members, and cooperation with the Resources and Technical Services Division of the American Library Association.

Article III. Relationship to the Mountain Plains Library Association.

This section is a part of the Mountain Plains Library Association. The Constitution and Bylaws of that association, to the extent to which they are applicable, take precedence over these.

Article IV. Membership.

All members of the Mountain Plains Library Association who are interested in the problems of library resources and technical services shall be eligible.

Article V. Officers and Duties.

Section 1.

The officers of this section shall be Chair and Vice-Chair (Chair-Elect). The position of Secretary is optional, and may be appointed by the Chair. Section officers must be individual members in good standing of MPLA. These officers, together with the immediate Past Chair of the section, shall constitute the Executive Board of the Technical Services Section of the Mountain Plains Library Association, and shall perform such duties as are usually the responsibilities of these offices.

Section 2.

The Section Chair should appoint a Nominating Committee consisting of the Vice-chair/ Chair-elect as the Chair and at least two other members within two months after the annual conference. The officers shall be elected by mailed ballot

and the results will be announced at the annual meeting held in conjunction with the Association. Write in candidates will not be counted.

Section 3.

The Vice-Chairperson shall serve for two years, the first year as Vice-Chairperson, the second year as Chairperson. ~~The Secretary shall serve for one year.~~

Article VI. Meetings.

Section 1.

A meeting of the Technical Services Section of the Mountain Plains Library Association shall be held in conjunction with the meeting of the Mountain Plains Library Association.

Section 2.

Special meetings of the Section may be called by the Chairman, with the approval of the Executive Board, when desirable.

Article VII. Committees.

The Chair shall appoint such committees to assist with the work of the section as are appropriate.

Article VIII. Affiliation with the ALA Association for Library Collections and Technical Services

Section 1.

This section shall affiliate with the ALA Association for Library Collections & Technical Services through the Council of Regional Groups.

Section 2.

Within one month after any meeting a report on the meeting shall be sent to the Chair of the Council of Regional Groups of the ALA Association for Library Collections & Technical Services and the Executive Secretary of the ALA Association for Library Collections & Technical Services Division. A copy of each paper presented at the meeting shall be mailed to the Chairperson of the Council of Regional Groups. This shall be the responsibility of the Chair (past or present) who was responsible for that meeting or program.

Section 3.

The Chairperson of the section shall be the representative to the Council of Regional Groups of the ALA Resources and Technical Services Division. The Chairperson may appoint a substitute delegate. Delegates shall be members of the ALA Resources and Technical Services Division.

Article IX. Amendments.

These Bylaws may be amended by the favorable vote of a majority of those present at any regular meeting, provided that specific notice of the proposed amendment shall have been given at least two weeks prior to that meeting. Amendments may be proposed by a Bylaws Revision Committee, the Executive Board of the Section, upon its own motion, or upon the written request to the Chairperson of any five members of the Section.

Article X. Parliamentary Procedure.

The rules contained in *Robert's Rules of Order*, Revised, shall constitute the authority for the procedure of the meeting.