

CO-2

## Bylaws and Procedures Subcommittee Report

Changes to the Nominating Committee's Guide to the Nomination and Election Process were submitted by Chairperson JaNae Kinikin. They were approved by the Administration and Committee and will be placed in Section 6 of the Manual of Procedure as an appendix.

Two appendices will be included in the Manual of Procedure Section 5, State Representatives. The first is a check list of state representative's responsibilities, and the second includes sample announcements, reminders and solicitations for newsletter and MPLA stories. These were also approved by the Administration Committee.

Article IX, Electronic Communities, in the Bylaws will need to be updated to reflect the proposed changes as brought forth by the Communications Committee. This update must be voted upon by the membership in order to abide by the rules contained in the Bylaws. It is recommended that the vote take place at the joint Utah/MPLA conference this year. Numerous changes will be made to the Manual of Procedure in relation to the Electronic Communities.

Submitted by  
Betty Dance  
Chair Bylaws and Procedures Subcommittee