

CO-2

Report from the Bylaws and Procedures Committee
July, 2005

Items to be read prior to the Board meeting pertaining to Section 6 of the Manual of Procedure are these (note: these are all MS Word documents):

- A proposal to form a [Public Relations Committee](#).
- Revisions to the Manual of Procedure from the following committees:
 - [Continuing Education](#)
 - [Finance and Management](#)
 - [Professional Development Grants Committee](#)
- [Revised job descriptions](#) and evaluation forms for the [Executive Secretary](#), [Newsletter Editor](#) and [Webmaster](#).

On acceptance from the Board of these proposals, Section 6 of the Manual of Procedure will be revised and submitted to the Executive Secretary and the Webmaster in both Word and PDF format.

Respectively submitted by

Betty Dance,
Chair Bylaws and Procedures Committee