

CO-2

April 29, 2008

Bylaws and Procedures Subcommittee Report

The Manual of Procedure has been updated to reflect the elimination of Electronic Communities and the addition of the Community Portal, as well as recent changes in policy. Changes to each section include:

Bylaws

Article IX, Electronic Communities, will be deleted, upon a majority vote from the membership.

The following sentence will be changed from 4.2, upon a majority vote from the membership: "Their terms of office shall begin at the last Executive Board meeting at the annual conference at which their election is announced." The new wording is "Their terms of office shall begin at the close of the annual conference at which their election is announced."

Section 2 – General

Added Community Portal Administrator as paid staff on 2.3; assigned CPA as the Community Portal Administrator's identification for Board reports on 2.5.

Changed having only members of the Administrative Committee responsible for Board Choice Awards, rather than the entire Executive Board – 2.6.

Section 3 – Elected Officers and Appointed Staff

Added Community Portal Administrator as Paid Staff on 3.2. and referred to the same on 3.8.

Added General information and Duties and Activities of Community Portal Administrator on 3.16 and 3.17.

Added revised job description for Leadership Institute Coordinator, including the new title of MPLA Leadership Institute Coordinator on 3.20, 21.

Section 4 – Electronic Communities - deleted

New Community Portal description added

Section 5 – State Representatives – no changes

Section 6 – Standing Committees

Added: Information pertaining to all committees: “The President is an Ex-Officio member of all committees except the Nominating Committee.” on 6.1

Added: “A quorum for a committee shall consist of a simple majority of the committee, when members have been given adequate advance notice (48 hours by email or 4 hours in person by phone).” on 6.1

On Bylaws and Procedures Subcommittee, Pre-Conference Duties and Activities, added “Submit proposed changes to the Bylaws and Manual of Procedure to the Administration Committee for approval.” on 6.5.

Included Community Portal Administrator as a member of Communications Committee on 6.11; description of Community Portal on 6.11.

Reference to Community Portal on 6.15.

Deleted “moderator for the New Membership Electronic Community” on 6.16 and reference to the Electronic Community in same paragraph.

Submitting a proposed Community Portal Administrator Evaluation to go in Appendix A, Evaluation of Paid Staff. See attachment.

Respectfully submitted by
Betty Dance,
Chair Bylaws & Procedures Subcommittee