

## MPLA Executive Board Meeting Minutes

Sioux Falls, SD

September 27, 2013

Members Present: Wendy Wendt, Mary Ann Thompson (Awards), JaNae Kinikin, Danielle De Jager-Loftus (Membership), Tom Taylor (Professional Development), Ruby Cheesman (UT), LeAnn Weller (NM), Norma Glock (MT), Dan Stanton (AZ), Eileen Wright (Nominating), Annie Epperson, Nicole Sump-Crethar (Communications), Anali Perry (Leadership Inst.), Robin Brooks Clark (Bylaws & Procedures), Leslie Langley (OK), Adriane Juarez (Leadership Inst.), Abby Moore (Newsletter), Dan Chaney (Webmaster), Melissa Clark, Judy Zelenski, Tiffanie Wick (CO), Stephen Boss (WY), Paulette Nelson (ND)

Guests Present: Micky Coalwell (President KS Library Assoc.), Virginia Pannabecker (AzLA Conference)

### 1. Welcome and Call to Order

- Meeting was called to order at 7:34 am by MPLA President Wendy Wendt.
- Members introduced themselves to the group.
- Judy Zelenski announced that the drawing forms for the new membership give-away were distributed to state representatives with their name placards.
- Agenda was approved without amendments.
- Approval of September 25, 2013 Board Meeting Minutes was postponed until the next meeting.

### 2. Conference Business:

- Preliminary conference attendance numbers are promising. Final numbers are not yet available, but are expected to be favorable.
- Next year's conference (November 12–14, 2014) will be in Arizona, and AzLA has begun working on the arrangements.
  - Venue has been chosen: Radisson Fort McDowell Resort & Conference Center in Scottsdale/Fountain Hills, AZ
  - Arrangements committee is working with the hotel to allow attendees to stay the weekend at the conference rate.
  - Due to venue's distance from the airports, a shuttle service may be arranged.
- Wendy Wendt submitted a proclamation expressing MPLA's appreciation and thanks to the conference organizers and everyone who contributed to the conference's success.
  - A motion was made by Stephen Boss to approve the proclamation, and it was seconded by Adriane Juarez.
  - The motion passed.
  - Wendt will distribute it to the relevant parties.

### 3. Board Procedures and Basic Information – Judy Zelenski

- A screenshot of MPLA's website was distributed, and important sections of the site (starred on the screenshot) were pointed out and defined.
- Members were especially encouraged to update their profile information in MemberClicks.
  - MemberClicks can be accessed through the 'Member Login' link in the upper left corner of the MPLA webpage.
  - Keeping your information up-to-date helps ensure members can contact you.
- 'Board Reports Archive' can help new members get up-to-date.

- A manual with information about the duties of and expectations for state representatives is available to orient new state representatives.
- Handouts from presentations given at conference can be submitted for posting and long-term storage on MPLA's site. They can be found in the list of 'Previous Conferences' in the 'Conference' section of the site.

#### 4. Upcoming Board Meetings

- The possibility of meeting face-to-face mid-year, most likely at the Leadership Institute, was discussed.
  - Several benefits were discussed.
    - Allows board members to connect and new members to ask more experienced members for guidance.
    - Face-to-face meetings facilitate conversations, which would be especially helpful when discussing the results of the Interest Groups study.
    - Chance to meet and interact with MPLA Leadership Institute participants.
  - The budget may not be able to support a mid-year face-to-face meeting.
    - Final numbers for conference attendance are not yet available.
    - Sponsorship for the Leadership Institute has not yet been secured.
  - The option of having some, but not all, board members attend was also discussed.
  - Consensus was to try to fit a mid-year meeting into the budget.
- The frequency of the board's telephone conferences was discussed.
  - Last year meetings were held every 2 months.
  - It was agreed that teleconference meetings should be held every 2 months this year as well.
  - Communications will look into video conference options for board meetings.

#### 5. Issues/Other Concerns

- Leadership Institute Scheduling Issue
  - Maureen Sullivan is committed to being the facilitator, but does have a schedule conflict – National Library Legislative Day will be held on May 5 & 6.
    - It may be in everyone's best interest for her to attend Legislative Day.
    - A change in date of the Leadership Institute is being considered as a courtesy to Sullivan.
      - The venue has agreed to accommodate a change in the date
      - Mentors and applicants/participants will need to be contacted about the change to ensure they can still attend.
      - A new date has not yet been chosen, but should be close to the original date.
    - Other options for working around Sullivan's schedule were discussed.
  - A motion was made by JaNae Kinikin to allow the Leadership Institute Co-Chairs to adjust the date, and it was seconded by Leslie Langley.
  - The motion passed.

#### 6. Officers and Paid Staff Reports.

- No updates to the reports submitted for the September 25, 2013 board meeting were given.

#### 7. Committee Reports.

- No updates to the reports submitted for the September 25, 2013 board meeting were given.

#### 8. State Representatives.

- No updates to the reports submitted for the September 25, 2013 board meeting were given.

9. Final Announcements

- Be in touch, especially if you have questions.

10. Next Board Meeting: Early December 2013

11. Adjournment

- A motion was made by Tom Taylor to adjourn the meeting, and it was seconded by LeAnn Weller.
- The motion passed.
- The meeting was adjourned at 8:19 am.