

**MPLA Executive Board Meeting
August 3, 2018
10:00 a.m. Mountain Time
Online via Zoom Videoconference**

PRESENT			
Name	MPLA Position	Name	MPLA Position
Annie Epperson	President	Dan Stanton	Membership Committee Co-Chair; Interim AZ Rep
Leslie Langley	Vice President/President Elect	Stephen Sweeney	CO State Rep
Mickey Coalwell	Past President /Admin Chair	Shanna Smith*	KS State Rep
Kris Johnson	Recording Secretary	Rachel Rawn	MT State Rep
Judy Zelenski	Executive Secretary	Bradley Carrington	NM State Rep
Aubrey Madler	Leadership Institute Coordinator	Luise Davis	NV State Rep
Theresa Jehlik	Awards Committee Chair	Brenda Hemmelman	SD State Rep
Francis Brummett	Bylaws Committee Chair	Joe Frazier	UT State Rep
Cyndi Landis	Communications Co-Chair	Cindy Moore	WY State Rep
Roy Degler	Webmaster	Mary Anne Thompson*	Guest, Kansas

Action Items Resulting from this Meeting

- **Madler** will bring the discussion of feedback for the next Leadership Institute (LI) to the Leadership Institute Committee at their next meeting.
- **Coalwell** will discuss with Tom Taylor this issue of fundraising for the LI and offer assistance from PPAC (past-presidents).
- **Zelenski** will share with Frazier attendance data from past joint conference to share with the ULA conference planner.
- **Epperson** will reach out to the Membership and Communication committee about the possibility of creating a new brochure for the organization.
- **Rawn** will report back to the board about her conversation with Rick Stoddart, past PNLA presidents, about the PNLA board meeting discussion of the possibility of joining with MPLA for shared conference.

Welcome and Call to Order

- Welcome: President Epperson called the meeting to order at 10:03 a.m. MST.
- Roll Call: Roll call was taken by the recording secretary by noting online and phone attendees present in the Zoom conferencing system.
- Announcements:
 - None.
- Approve/Amend Agenda:
 - None.

Action Items

- **Approval of May 11, 2018 Executive Board Meeting Minutes:**
 - Drafts one and two sent via e-mail.
 - No corrections or amendments offered.
 - A **MOTION** was made by Hemmelman to approve the minutes as presented. **SECONDED** by Jehlik. Voted on and **APPROVED**.

- **Discuss/Approve Changes to Paid Staff Evaluations (Coalwell):**
 - Coalwell described the simple revision recommendations he's suggesting for the paid staff evaluations, emphasizing that his goal is to simplify the process, including simplifying the rating scale and removing complicated criteria for weighting.
 - Coalwell would like to fold-in the evaluations of the LI Coordinator with the same process.
 - Zelenski commented that the new criteria are more reflective of what she actually does. Degler and Madler had previously responded indicating the changes were fine.
 - No corrections or amendments offered to Coalwell's suggestions.
 - This does not require a Bylaws change.
 - A **MOTION** was made by Taylor to approve the changes suggested by Coalwell. **SECONDED** by Davis. Voted on and **APPROVED**.

- **Debrief Leadership Institute, Discuss Any Changes (Madler):**
 - Madler gave an oral report as written report was not submitted prior to this meeting.
 - Attendee feedback is still being analyzed, and no negative feedback has been observed thus far.
 - Madler expressed an interest in learning what feedback the board has for the next LI as the process has traditionally involved the board officially approving how to proceed with logistics for the next LI.
 - Epperson noted she is hesitant to make any formal decisions related to this until Tom Taylor (not present) takes on his role as chair of the Leadership Institute Committee.
 - Madler offered to take the discussion to the committee for their first meeting.
 - Coalwell noted he would like to discuss with Tom Taylor this issue of fundraising, which Coalwell believes should be a priority for the PPAC (past-presidents) to take on.
 - Zelenski noted this is a timely topic, and a serious budget discussion will need to occur as we have our changeover year coming up in which we have no conference (18-month period).
 - No formal action taken due to LI Committee chair not being present.

Discussion Items, Officers, Staff, and Contractors

- **Vice President/President Elect (Langley):**
 - Conference Update:
 - The program portion of the upcoming conference is well underway, with over 200 proposals received, many from MPLA members specifically, and many from individuals from MPLA states but not indicating MPLA membership.
 - The group is working to ensure MPLA presenters will not have conflicts with other scheduled MPLA events, noting that KLA is a very large and active conference, with one event after another.
 - Carrington's proposal for the 'MPLA Reports from the States' session has been approved.

Committee Reports

- **Communications Committee (Landis):**
 - Landis reported that co-chair John Crockett had resigned.
 - Landis' focus has been MPLA's social media needs up to this point, but she will convene a meeting of the committee to work on additional issues.

State Representative Reports

- **Arizona:**
 - Stanton, co-chair of the Membership Committee, reported that Cherise Mead, the Arizona rep had resigned. He will fill the role of rep until a new person is elected. This person will take over at the Arizona conference, which takes place the same time as the KLA/MPLA joint conference.
- **Utah:**
 - Frazier had some questions for the group about state conferences, noting their association has used an event planner for several years. Because Utah will hold the joint conference in 2021, their current event planner is asking some questions now about the planning aspects of this joint event.
 - How many extra people does the Joint conference bring in?
 - Will they need extra session space at the conference center to accommodate a larger group/more sessions?
 - Zelenski noted she could send Frazier attendance data from past joint conference.
 - Langley recommended planning to add extra space to accommodate increase in program/attendance for a joint conference.
 - Epperson recommends looking through past reports from vice-presidents to learn about some of the planning logistics, particularly with respect to scheduling MPLA specific meetings and events.

Other

- **Question** (Landis): Is there a brochure that outlines all the benefits of MPLA?
 - Epperson: No. We used to have one. The Membership Committee may wish to revisit this. Epperson will reach out to Membership and Communications to see if we could create a new one. She suggests using the website in the interim.
 - Carrington noted he prints out recent newsletters for takeaways at conferences.
- **PNLA/MPLA Joint Conference** (Rawn): Is there a brochure that outlines all the benefits of MPLA?
 - Rawn noted that PNLA had mentioned combining with MPLA for a conference. PNLA out-going president Rick Stoddart had noted his interest in this and was going to bring it up with the PNLA board then was going to report back to Rawn, who will update the board on this conversation.

Adjournment

President Epperson called the meeting to a close at 11:08 a.m. MST.

Respectfully submitted,
Kris Johnson
Recording Secretary